

Arizona Region of USA Volleyball Official's Division Coordinator

C. Qualifications/Eligibility for Office

Eligibility requirements for each office on the Executive Board of Directors shall be as follows (AZ Region Constitution Article VI., Section 1. C. 3):

3. Officials' Division Coordinator - To be eligible a candidate

- a. Must be a Regular member of the Arizona Region of USA Volleyball for three years prior to the appointment or election,
- b. Must be involved with regional activities and operations for a minimum of three years prior to the election,
- c. Must be a USA Volleyball National Referee in good standing and approved by the USA Volleyball.

Duties of the Official's Division Coordinator (AZ Region By-Laws, Chapter II, Sec. 3. D):

D. The Officials' Division Coordinator shall

1. Develop a budget for all phases of the Officials' Division.
2. Be able to attend, either in person or by conference call, all meetings of the Executive Board;
3. Be a USA Volleyball National Referee in good standing and approved by the USA Volleyball
4. Be available to attend National RVA meetings prior to Open National tournament
5. Schedule and offer Officials' Clinics, which should include the following topics at a minimum:
 - a. Scheduling and organization
 - b. Constant planning
 - c. Develop, Review, Revise, and Update
 - d. Recording and Certification
6. Promote candidate development including:
 - a. Training and development at regional rating sites
 - b. Scorekeeper Training and Scoresheet Review
 - c. Recommendation to National Rating Process
 - d. Candidate Review with National Rating Process
 - e. Candidate "Priority List"
7. Be responsible for document development including:
 - a. Official's, Player's, Coach's, and Director's Officiating Requirements
 - b. New Rules Synopsis

- c. Junior Rule Book Synopsis
 - d. Provisional Rule Exam
 - e. Verification and Certification forms
 - f. Writing , publishing, and distributing the “Official Obsessions” - the Arizona Region Newsletter for Officials
 - g. Arizona Officiating Guidelines
 - h. Match Comment Form
8. Be responsible for rule interpretations and complaint management
 9. Be responsible for all forms of communication including, but not limited to, the following:
 - a. All communication within the Division
 - b. All communication between the Officials Division and the rest of the Divisions in the Region
 - c. Reports of Candidates Success
 - d. Officials’ account finances
 - e. Officials’ Division Coordinator’s finances
 10. Organize and communicate Regional referee assignments to Team Leaders and working officials.
 11. Report information and proposals from the National RVA meetings to the Executive Board of Directors.
 12. Have a thorough knowledge of Regional rules and operations as outlined in the Arizona Region Handbook.
 13. Report regularly, at Executive Board of Directors meetings and through the Arizona Region Newsletter, the action and activities of the Division.
 14. Performs other duties and responsibilities as necessary to carry out the charge of the office.
 15. Define the responsibilities, hire and supervise each of the following positions under the Officials’ Division:
 - a. Referee Training Director
 - b. Scorekeeper Training Director
 - c. Supervisor of Junior Officials
 - d. Team Leaders