

**Arizona Region  
Executive Board Meeting  
October 26, 2016  
Agenda**

1. **Call to Order** – The meeting was called to order at 2:10 pm

2. **Roll Call**

|                                  |                  |
|----------------------------------|------------------|
| Commissioner -                   | Harold Cranswick |
| Secretary/Treasurer -            | Becky Hudson     |
| Officials Division Coordinator - | JR Salima        |
| Adult Division Coordinator -     | Ron Pelham       |
| Junior Division Coordinator -    | Charlotte Pottle |

3. **Approval of the Agenda**

Motion: Move to approve the agenda. (Pelham/Pottle) MC

4. **Approval of the Minutes**

Motion: Move to approve the Minutes of September 21, 2016 as written (Salima/Pelham) MC.

5. **Old Business:**

a. **Division Manuals – Becky Hudson**

Each Division Coordinator and Director should be putting together an Operations Manual for his/her respective divisions/departments. This can go along with the Division Coordinator description of duties that we are going over now.

Cindy Kirk has started the process for everyone. She is helping to compile all the info from each person and put it into one Operations Manual book.

The timelines for each department and division are due by Nov 1<sup>st</sup>.

The job description for each position is due by Jan 1<sup>st</sup>

The Task Sheets for each of the jobs for each position are due by May 1<sup>st</sup>

Breaking the creation of the manual into manageable sections will help each person to be able to tackle the creation of the manual. Also with Cindy putting them all together she will format them the same for consistency across the Manual.

c. **Constitution and By-Laws Amendments – Harold Cranswick**

Addition of a Grassroots/Outreach Division Coordinator to the Board of Directors

Motion: Move to approve the expansion of the Board of Directors to include the position of Grassroots/Outreach Division Coordinator. Motion is withdrawn to build a committee.

Several suggestions were made to enhance, expand and refine the duties and responsibilities of the Division. Harold will meet with Eric to discuss them.

d. **Constitution and By-Laws Amendments – Harold Cranswick**

Separation of the Secretary/Treasurer position into two separate positions with only the Secretary position to remain on the Board.

This is the 2<sup>nd</sup> reading of this motion. Review the Constitution for qualifications.

Motion: Move to approve the split of the Secretary/Treasurer into two positions.

The Treasurer position would not be a Board position. There needs to be some checks and balances and accountability in the two positions.

More discussion needs to be held regarding separating the two positions.

e. **Arizona Region Audit – Harold Cranswick**

Motion: Move to approve an Arizona Region audit be conducted.  
Harold will bring in the names of auditors for non-profits.

f. **Future Select for HP – Ron Pelham**

Ron spoke to several clubs from different regions. When they take the future select age group – one parent is placed in each room with 3 girls. The parent is in the room but they don't pay for the room – the Region would. Each room would have its own chaperone who is a registered member, background screened and SafeSport trained.

The older kids need a chaperone but not as many as the Future Select will need. The boys' parents don't step up to be chaperones. We could "hire" chaperones by paying their way. Chapmans have said they would chaperone if we paid their way.

We need to create a chaperone program for the HP program.

**Motion:** Move to approve the selection and funding of a Future Select Team for the Arizona Region High Performance Program. (Pelham/Pottle) MC

Charlotte volunteered to be a chaperone.

g. **2017 Golf Tournament Date and Location**

Tabled

h. **Reid Priddy dinner**

Reid Priddy is going to be here for a camp the weekend of Nov 11-13. He is doing a meet and greet on Friday, Nov 11<sup>th</sup> for the campers. Troy Duelling says we could take him out to dinner afterward and award the General Assembly drawing winner the dinner out.

Leadership going to dinner: Harold, Jim Feickert.

Train the Trainer – Wed Nov 9<sup>th</sup> for the Las Vegas teams. Organize it.

i. **Club Seal Program.**

This seal program would add to the club's respectability. Timelines are put in place for registration and materials to be submitted. If the timelines are met then the seal is awarded.

The criteria would have to be spelled out clearly and if they don't meet it, they don't

meet it.

Notice of infraction – if had one in a two year period then they would not be eligible for a gold seal. If had one in the past year would not be eligible for a silver seal.

The club would have to earn the seal. It is not something that is given without merit.

The Jr Committee will discuss and bring back to this board.

## 7. **New Business**

### a. **Officials Division – Out of Region Officials**

JR Salima is receiving calls from many Utah officials that want to register with the Arizona Region.

JR talked to Earl about this. They would have to do what is required of Arizona officials to do. Officials have to work a minimum of 3 tournaments. There is a possibility that they would register and not work any of the tournaments. In this case they would not be in good standing and could be prohibited from working qualifiers.

### b. **IMPACT Part A & B**

After reviewing the idea of an IMPACT A and B, and the fact that only a few of the Regions are actually using it this season, Eric would like to recommend that we do NOT utilize it this season and look toward next season.

Quick review, IMPACT Part A was just the first four chapters and was the MINIMUM someone could use to recertify based upon a Region's criteria. We are a Region that requires a recert every 3 years. Part B was the rest of the IMPACT class. Part A is scheduled to take 2 hours and Part B 2.5 hours.

If this is something we go forward with the following questions need to be answered:

Who is eligible for Part A only?

Should those college coaches like Lisa Stuck and Dave Rubio get a pass and only have to do Part A because of their experience?

Do we offer as many Part B courses as we do total IMPACT clinics?

Who should teach them? Me? A guest coach?

If we are looking at a guest coach, what are we paying them?

IMPACT Plus is supposed to be an on the court clinic but I put some of that in my regular IMPACT classes now. Should we modify IMPACT to offer Part A, Part B, IMPACT Plus and a regular Part A and Part B clinic combined, (like they are now?)

The criteria of who should be eligible for these different clinics falls on us as a Region. I would ask your opinions and those of the board before we go forward with a final decision for 2017.

College coaches that coach club should be allowed to take a shortened IMPACT – either Part A or from Eric. They can also go to the AVCA convention to be recertified. The shortened clinic would be for the college coaches only – not open to anyone. They should appreciate the liability issues given the way things are today.

### c. **Region Champion Shirt**

The boys are always left out of the Region Championship shirts that we do in May. We always have to create a Region Championship shirt just for them. What if we created a design that we used year after year for the champions and then created a

shirt that we sell that is different from the champions shirt. It would start to set the Region Champions shirt apart from the rest of the t-shirts. It would also give the boys champions the same look as the rest of the Region champions.

Motion: Move to create a Region Champions shirt design that would be used year over year. The shirts to sell would be a separate design shirt each year.

**d. Retreat Dates**

The 2017 Boys National Championships ends July 8.

The 2017 HP Championships start July 18 – 22nd

With travel for those involved and training for HP Championships starting July 10 – when do we have our Retreat?

July 7-9?

Lake of the Woods will be locking in our dates on Nov 1<sup>st</sup>.

The Board recommends to hold the Retreat July 7-9.

**e. PA System(s) for ref clinics**

Now that the ref clinics are modules shown on a screen most times in a gym or cafeteria, the clinicians can be hard to hear if the clinic size is 75+ people. Do we want to invest in some PA systems so that everyone can hear?

Many clubs have the PA systems. Check Costco – and they are blue tooth compatible. \$179 for one. The Board authorized 4 systems to be purchased.

**f. Ethics Class during the General Assembly**

Anthony Puglisi requested an ethics class during the General Assembly.

A reminder of the ethics responsibility of club directors. How to implement and the content would be the challenge.

Review the rules and regulations for Open House, Tryouts and the recruiting timeframe. JR could write an article for the parents in the Quick E Set. There should be an article in the Fall newsletter that spells out what the recruiting guidelines are and the Open House Period and Tryouts.

**g. Safesport Officer in Board discussion**

The SafeSport officer is always welcome to attend the Board meetings. There are many decisions of the board that should have input from the SafeSport officer. At this time there is no desire to make the SafeSport officer a Board position.

x. Next meeting will be held on Dec 7, 2 pm at the Region Office

**8. Officers' Reports**

Commissioner

a. Information/News

i. Mid-Year Meeting Recap

During the meeting the elected chair of the RVAA was put in the position to make a choice between the RVAA Chair or the Ethics and Eligibility Chair. He chose to resign a RVAA Chair. Nominations are going to be held and a vote done via electronic ballot.

The RVAA is in a very uncomfortable position. There is a small group that has had some covert control over the past 4 years. Outside of the small group that wants control, the rest of the room either sympathized with the power group, were disengaged or just attending the meeting.

- ii. The USOC has now determined that SafeSport Training will have to be renewed every 2 seasons beginning December 2017. There are several refresher opportunities out there and modules will continue to be developed. The full SafeSport Training does not have to be the refresher. SafeSport will continue to be a part of the IMPACT clinic.
- b. Region Office Information – Becky Hudson
- i. Cindy Kirk has been hired to help with our Operations Manuals and possibly to do the tournament scheduling for girls and adults. The latter could depend on how much she works as a substitute teacher. She is going to try to do both by taking Mondays off of subbing and working via email with the hosts.
  - ii. Brynne Hodgson has officially been let go.
- c. Region Outreach Director – Eric Hodgson  
No Report

Secretary/Treasurer – Becky Hudson

|   |              |            |
|---|--------------|------------|
| a. Treasurer's Report:                      |              | Sept, 2016 |
| Income:                                     | \$           | 26,494.75  |
| Expenses:                                   | \$           | 52,464.70  |
| Balance in checking account as of           | 9/30/16 = \$ | 46,243.77  |
| Balance in High Yield Savings Account as of | 9/30/16 = \$ | 255,769.65 |
| Balance in Development Grant Fund as of     | 9/30/16 = \$ | 12,444.81  |
| Balance Wells Fargo CD                      | 9/30/16 = \$ | 40,034.83  |

- b. Marketing/PR Update – Eric Hodgson  
No Report

Officials Division Coordinator – JR Salima  
No Report

Adult Division Coordinator – Ron Pelham  
No Report

Junior Division Coordinator – Charlotte Pottle  
No Report

**9. Committee Reports**

- a. Ethics and Compliance Committee – JR Salima  
No Report
- b. Budget Committee – No Report

**10. Announcements**

The Region office will be closed the week of Thanksgiving.

**11. Adjournment of the Meeting**

**Motion:** Move to adjourn the meeting, (Salima/Pelham)

The meeting adjourned at 5 pm.

**12. Review of Decisions/Duties/Responsibilities as a result of today's meeting**

- Leadership to provide timelines of their jobs to Cindy Kirk by Nov 1<sup>st</sup>, Job Descriptions by Jan 1<sup>st</sup>, Task sheets for each of their job duties by May 1<sup>st</sup>
- Grassroots/Outreach Committee to be formed.
- Discussion to be held on how to split the Secretary and Treasurer positions.
- Harold Cranswick to provide the names of auditors for non-profits
- The Region to plan for a HP Future Select Team for 2017
- Leadership to take Reid Priddy to dinner
- Region Champions t-shirt to be designed
- Retreat to be set for July 7-9
- Shortened IMPACT to be offered for college coaches coaching club to extend their certification.
- 4 PA systems to be purchased for score/ref clinic use.
- Junior Committee to discuss the Gold and Silver Seal program for clubs.