

**Arizona Region
Executive Board Meeting
January 18, 2017
Minutes**

1. **Call to Order** - The meeting was called to order at 2:06 pm

2. **Roll Call**

Commissioner -	Harold Cranswick
Secretary/Treasurer -	Becky Hudson
Officials Division Coordinator -	JR Salima
Adult Division Coordinator -	Ron Pelham
Junior Division Coordinator - Absent	Charlotte Pottle

3. **Approval of the Agenda**

Motion: Move to approve the agenda as revised. (Salima/Hudson/MC)

4. **Approval of the Minutes**

Motion: Move to approve the Minutes of December 07, 2016 as written. (Pelham/Salima/ MC)

5. **Old Business:**

a. **Division Manuals – Becky Hudson**

Each Division Coordinator and Director should be putting together an Operations Manual for his/her respective divisions/departments. This can go along with the Division Coordinator description of duties that we are going over.

Due Dates:

Nov 1, 2016 - Timeline for each department and division

Jan 1, 2017 - Job description for each Region position

May 1, 2017 - Task Sheet for each of the jobs for each Region position

Harold will check with Cindy to see what has been received.

Anyone with specified duties should be writing down what they are doing as the year progresses and then it will be easier to write the timeline and the task sheet. It will generate more specific duties for the job description.

b. **Constitution and By-Laws Amendments – Harold Cranswick**

Separation of the Secretary/Treasurer position into two separate positions with only the Secretary position to remain on the Board.

Several organizations are expected to respond to requests for input on this idea as the holiday rush is over.

Harold has reached out to the Arizona Non-Profit Association. The Holidays were not the best time to reach out.

Harold will meet with Hands On Greater Phoenix and reach out to Board Source.

c. **Arizona Region Audit** – Harold Cranswick

Three potential auditors have been contacted. Harold is waiting for responses from all three in order to compare the extent and cost of the various audit options.

Harold has been getting general feedback about different levels of audits. Harold will reach out and get approximate dollars to see where we want to start. He will look at the low cost option first and then see if we want to go deeper. How often to do an audit will be asked as well.

d. **Arizona Region Golf Tournament** – Harold Cranswick

Last year's Tournament Director, Mellissa Reilly, has been called upon to perform a very large role in preparing for the upcoming Final Four that will be take place at the University of Phoenix Stadium. As a result, she will have a very limited role in the golf tournament this year. She has volunteered to help with some aspects of the tournament but she will recommend someone else for the position of Tournament Director for this year.

The golf course called Ron to secure the course. Ron told them to contact Mellissa.

e. **Club Seal** – JR Salima

The awarding of a seal to individual clubs is designed to provide players, parents, and the public with information regarding various aspects of the club including their dealings with the Region. The Club Seal program has been used effectively in the Florida Region for many years. The Junior Committee will discuss the idea and provide feedback before the Board takes action.

No feedback from Charlotte. JR reached out to the Florida Region. He is looking at a star structure. 5 stars to meet 5 criteria, etc.

f. **Arizona Region Budget for 2016-2017** – Harold Cranswick

Tabled

g. **Restructure of the Junior Division** – Charlotte Pottle

The job description and make-up of the Seeding Committee will be created.

h. **Arizona Region Office Employee Handbook**

The handbook will be updated and sent to Paychex soon.

Harold stated that the Region is big business and the employees are very important to our business. Discussion regarding full time employees and what the Region should be offering in the form of benefits. It is an investment in our employees.

6. New Business

- a. **Music at Jr Tournaments during warm up periods – JR Salima**
Teams want to play music while the warm ups are going on. The music affects what is happening on the courts nearby.

Recommendation: Tournament Policy – if there is play on more than one court in the facility then there is no music allowed during a match. If there is just one court and the noise would not affect any other court, the music would be allowed during the warm up period, if both teams agree.

Motion: Move to approve the Music policy. (Salima/Pelham/MC)

- b. **Weather related issues regarding northern teams**
Seeding tournaments greatly affect where a team starts and ends in the season. With the seeding tournaments being in January there is a good chance that weather could play a factor in the ability of teams to participate in the seeding tournament.

Policy suggestion – If a team is unable to attend a seeding tournament due to the roads being closed for weather, the team will be able to hold the seed they were given prior to the tournament happening. If the roads are open and they choose not to attend, they will finish last in their division and take the seed number associated with last place.

Motion: Move to approve the weather related policy (Hudson/Salima/MC)

- c. **Tournament Issues**
Lack of officials at tournaments

Report from Earl Capps. Assigner – We have 135 officials. The officials that made themselves available for the pm wave were only 2. There were 6 pm sites. The full day officials had to be shared with the pm only sites. We have a lot of Provisional and Regional 2 officials that are not ready for Open Division. There were some brand new officials that could not be scheduled for Open Division.

If the Championship Division keeps growing we may have to put Open on Sunday to have officials on all courts. Some JODP Officials that were playing could R1 during their team ref assignment happens instead of the head coach.

We need to open up more to Sun Country to see if some of their officials could come over to help. We would be better off reaching out to Sun Country now for those Open Division tournaments than waiting to see if we have enough refs from here.

Ron will contact Sun Country officials to work the Open/Championship and Region Championships weekends.

Facilities

With the first tournament happening the week after schools resumed following Christmas break, we were short of facilities. We used a facility we did not know. There were some issues with the site. Some of the difficulty could have been that it was the facility that was short officials too.

- e. **Next meeting** will be held on Wednesday, February 22 at 1 pm.

7. Officers' Reports

Commissioner

a. Information/News -

- i. The National Office announced that Mr. Jamie Davis has been hired as the new CEO to lead USA Volleyball.
- ii. The RVAA is attempting to arrange a few meetings across the country to provide all Commissioners with the opportunity to meet Mr. Davis and discuss issues with him prior to the May meetings.
- iii. It appears USA Volleyball may be changing some sponsors.
- iv. Quintiya Miller has been released from USAV as the SafeSport Director. Margie Mara has been tasked with the SafeSport information. Region Services will update the certificates in Webpoint.

b. **Region Office Information** – Becky Hudson

- i. First rounds of all Jr Girls tournaments are underway.
- ii. Cindy Kirk goes to the US Swimming SafeSport Conference next week.

c. **Region Outreach Director** – Eric Hodgson
No Report

Junior Beach Program

Secretary/Treasurer – Becky Hudson

a. **Treasurer's Report:**

Dec 2016

Income: \$ 395,720.25

Expenses:
\$ 203,556.58

Balance in checking account as of	12/31/16 =	\$ 229,717.25
Balance in High Yield Savings Account as of	12/31/16 =	\$ 535,831.95
Balance in Grant Development Fund as of	12/31/16 =	\$ 13,046.41
Balance Wells Fargo CD	12/31/16 =	\$ 40,038.16

b. Marketing/PR Update – Eric Hodgson

Newsletter – The annual mailed newsletter is in production. Please everyone send an article from your division to Eric as soon as possible. Feb 1st deadline.

Officials Division Coordinator – JR Salima

An official has been put on suspension for 4 no show no call for assignments. He is suspended until March 18, 2017. For one year following he will be on probation. Any more no shows he will be suspended indefinitely.

Adult Division Coordinator – Ron Pelham

No report

Junior Division Coordinator – Charlotte Pottle

- a. **Boys Season** – AZ Fear 18 White and Aspire 18 Rox qualified 18 Open in Chicago
- b. **Girls Season** – EVJ 18N1 Tempe qualified 18 USA in Kansas City

High Performance – Ron Pelham

- a. **Arizona Sizzle** - AJ Malis will be Molly's assistant. Amanda Omar will be handling the AAA program – men and women
- b. **Girls HP** – 2 Arizona HP kids were sent home from the USAV HP Winter Camp. The 2 parents did not receive any information. The victim has not received any information from USAV. Bullying came up – from the USAV staff, not from the girl in the conversation.

Red flags went up from the way the incident was handled by USAV. The situation was mishandled by USAV and the fees were not reimbursed. Coaches on site handled the situation but did not inform USAV HP or the parents about the incident.

Ron does not want any of these kids to be banned from future HP opportunities. Any other behavior from this point forward will keep them from participating further.

Want to make sure that any kids or coaches from Arizona that go to USAV HP events have a good experience and can know how things will be handled. Coaches did not follow SafeSport protocol.

c. **Boys HP** – USAV Tryouts - numbers are down in Arizona. USAV is considering cancelling Boys HP tryouts in Arizona.

d. **Beach HP**

8. Committee Reports

a. **Ethics and Compliance Committee** – JR Salima
No Report

b. **Budget Committee**
No Report

9. Adjournment of the Meeting (Time: 4:37pm) (Salima/Hudson/MC)

10. Review of Decisions/Duties/Responsibilities as a result of today's meeting

- Harold Cranswick will check with Cindy Kirk to see what job descriptions have been received.
- The job description and make-up of the Seeding Committee will be created.