



CERTIFICATE OF INSURANCE REQUEST
2011-2012 SEASON



ALL REQUESTS BY CLUBS MUST BE SENT TO THE REGION

REGION: _____ NEED BY DATE: _____

CLUB NAME: _____

ADDRESS: _____ CONTACT NAME: _____

PHONE #: _____

DOES THE CLUB REQUIRE A CERTIFICATE OF INSURANCE? [] YES [] NO

(IF YES, CLUB WILL RECEIVE A CERTIFICATE AS PROOF OF INSURANCE)

PREFERRED METHOD OF CERTIFICATE DELIVERY:

[] FAX #: _____ [] E-MAIL: _____

AUTHORIZED RVA SIGNATURE: _____ DATE: _____

Please attach to this form a list of scheduled tournaments to be organized/sponsored by the Club as well as a list of facilitie(s) (name and address) to be used for practices or tournaments by the Club.

SEND ADDITIONAL INSURED CERTIFICATES TO: [] CLUB

[] CERTIFICATEHOLDER

CERTIFICATE HOLDER:

1) NAME: _____ ATTENTION OF: _____

ADDRESS: _____ ADDITIONAL INSURED: [] YES

[] NO

PHONE: _____

[] FAX #: _____ [] E-MAIL: _____

LIMITS OF COVERAGE REQUESTED:

[] GENERAL LIABILITY (\$1,000,000)

[] EXCESS LIABILITY

(ONLY CHECK BOX FOR EXCESS LIABILITY IF CERTIFICATEHOLDER REQUIRES MORE THAN \$1,000,000 OF COVERAGE)

Reason for certificate: [] Building Owner [] Sponsor [] Tournament

[] Other - Describe _____

Special Instructions _____

USE OTHER SIDE IF ADDITIONAL CERTIFICATES ARE REQUIRED.

ADDITIONAL CERTIFICATE HOLDERS (page 2):

2) NAME: _____ ATTENTION OF: _____

ADDRESS: _____ ADDITIONAL INSURED: YES

NO

PHONE: _____

FAX #: _____ E-MAIL: _____

LIMITS OF COVERAGE REQUESTED: GENERAL LIABILITY (\$1,000,000)

EXCESS LIABILITY

(ONLY CHECK BOX FOR EXCESS LIABILITY IF CERTIFICATEHOLDER REQUIRES MORE THAN \$1,000,000 OF COVERAGE)

Reason for certificate: Building Owner Sponsor Tournament

Other - Describe _____

Special Instructions _____

3) NAME: _____ ATTENTION OF: _____

ADDRESS: _____ ADDITIONAL INSURED: YES

NO

PHONE: _____

FAX #: _____ E-MAIL: _____

LIMITS OF COVERAGE REQUESTED: GENERAL LIABILITY (\$1,000,000)

EXCESS LIABILITY

(ONLY CHECK BOX FOR EXCESS LIABILITY IF CERTIFICATEHOLDER REQUIRES MORE THAN \$1,000,000 OF COVERAGE)

Reason for certificate: Building Owner Sponsor Tournament

Other - Describe _____

Special Instructions _____
